



beatrice tate school

Policy status	Non-statutory
Adopted by Governing Body	13th October 2025
Review date	October 2027

Safeguarding Statement

At Beatrice Tate School we respect and value all children and young people and are committed to providing a caring, friendly and safe environment for all our students so they can learn, in a relaxed and secure atmosphere. We believe every student should be able to participate in all school activities in an enjoyable and safe environment and be protected from harm. This is the responsibility of every adult employed by, or invited to deliver services at Beatrice Tate School. We recognise our responsibility to safeguard all who access school and promote the welfare of all our learners by protecting them from physical, sexual and emotional abuse, neglect and bullying.

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Version Control

Version	Date	Author	Description of change
October 25	13.10.25	WH	New policy

1. Purpose and scope

- 1.1. Beatrice Tate School appreciates the understanding and cooperation of all parents in maintaining a positive, safe, and respectful environment.
- 1.2. Together, we can ensure that every learner experiences a school community where kindness, professionalism, and inclusion are at the heart of all interactions.
- 1.3. We believe that strong, respectful partnerships between home and school are central to every learner's success. We are committed to:
 - Working in partnership with parents to support each learner's education and well-being
 - Creating a safe, caring, and inclusive environment for learners, families, staff, and visitors
 - Modelling the respectful, positive behaviour that we expect our learners to emulate
- 1.4. To help us achieve this, we set clear expectations for conduct across our community. This includes staff (through the Staff Code of Conduct), learners (through the Behaviour Support Policy), and parents (through this Code of Conduct).
- 1.5. This policy aims to:
 - Clarify the school's expectations of all parents and visitors
 - Promote a shared understanding of respectful communication and collaboration
 - Ensure that all interactions support a safe and positive school environment
- 1.6. **Definition of 'parent'**

For the purpose of this policy, the term parent should be understood in its widest context. It includes:

 - natural parents, whether married or not
 - any person who has parental responsibility for a child or young person
 - any person who has care of a child or young person (for example, foster carers, relatives, or carers recognised under a Special Guardianship Order)
 - adults authorised by parents to collect or care for students, such as extended family members or childminders.

This definition reflects the meaning set out in the Education Act 1996 and ensures the policy applies fairly and consistently to all adults involved in the care of our students.

2. Our expectations of parents

- 2.1. We expect all parents and visitors to:
 - Respect the ethos, vision, and values of Beatrice Tate School
 - Work together with staff in the best interests of our learners
 - Treat all members of the school community with courtesy and respect, setting a positive example in speech and behaviour
 - Approach concerns calmly, seeking resolution through appropriate channels
 - Support the school's safeguarding arrangements, health and safety procedures, and site regulations

- Supervise any children in their care when on school premises
- Refrain from discussing confidential matters or individual learners publicly or online
- Communicate with staff using appropriate and professional language and tone
- Use social media responsibly and in a way that supports the school's reputation and community cohesion
- Respect confidentiality and avoid discussing privileged information about students or staff outside school.

3. Use of social media

- 3.1. Beatrice Tate School recognises that social media is widely used and can be a positive way of sharing information. However, it must be used in a way that supports the safety and reputation of the school community.
- 3.2. Parents are expected to:
 - Use social media responsibly and respectfully.
 - Raise any concerns about the school directly with staff rather than online.
 - Avoid posting comments or images that are defamatory, threatening, discriminatory, or damaging to the school, staff, students, or other parents.
- 3.3. Where online content causes harm or breaches the law, the school may take appropriate action and seek advice from the Local Authority or legal services.

4. Professional boundaries

- 4.1. While the school values open and collaborative communication, it is important that all interactions between staff and parents remain professional.
- 4.2. Parents are expected to:
 - Respect the personal time and space of school staff, particularly outside of school hours
 - Use formal channels of communication, such as phone, home-school communication systems (e.g. ClassDojo), text messaging systems (T2P), via the school office, or arranged meetings
 - Avoid contacting staff via personal phone numbers or social media accounts
- 4.3. This helps to protect both staff and parents, ensuring that communication remains constructive, respectful, and solution-focused.

5. Behaviour that will not be tolerated

- 5.1. Beatrice Tate School has a zero-tolerance approach to any form of violent, threatening, or abusive behaviour. This includes verbal aggression, intimidation, harassment, or discriminatory language. Any such incidents will result in immediate action, which may include removal from the premises, police involvement, or withdrawal of access to the school site.
- 5.2. The following behaviours are considered unacceptable in any interaction with the school community (including in person, by phone, email, or online):
 - Disrupting, or threatening to disrupt, school operations or events
 - Shouting, displaying anger, or using threatening or aggressive behaviour towards staff, learners, or other parents

- Swearing or using offensive, discriminatory, or abusive language
- Any language or actions that promote extremist ideology or hate
- Sending abusive, harassing, or defamatory messages to any member of the school community
- Posting defamatory, offensive, or inaccurate comments or images about the school, staff, or learners on social media platforms
- Physical punishment of a child while on school premises
- Disciplining another person's child – any concerns should be referred to staff
- Harassment or intimidation of staff or parents, including repeated unfounded complaints
- Demanding resources or services beyond what is equitable and fair to other parents and students
- Being under the influence of alcohol or drugs on school premises
- Smoking or vaping on site
- Bringing dogs or other animals onto the premises (except assistance dogs)
- Filming, photographing, or recording on the premises without prior consent
- Repeated disregard for the directions of staff supervising drop-off, pick-up, or car parking safety
- Leaving a child unattended outside the school or in Reception before or after the designated school hours
- Leaving personal items or medication in accessible areas where they may present a risk to students
- Unauthorised recording of conversations with school staff

6. Breaching the code of conduct

- 6.1. If the school suspects or becomes aware that a parent, guardian, carer, or visitor has breached this Code of Conduct, we will:
- Gather information from those involved
 - Offer an opportunity for the individual to discuss the matter with a senior member of staff or the Headteacher
- 6.2. Depending on the nature or seriousness of the incident, the Headteacher may:
- Issue a verbal or written warning
 - Invite the parent to a meeting to agree expectations for future conduct
 - Restrict communication to specific channels (e.g. written correspondence only)
 - Refer serious matters to the Local Authority, Police, or other agencies
 - Seek legal advice (in cases of libel, slander, or harassment)
 - Ban the parent or carer from entering the school site under Section 547 of the Education Act 1996
- 6.3. All actions will be proportionate and documented.
- 6.4. The Headteacher will consult the Chair of Governors before issuing any formal ban from the school site.

7. Conflict resolution

- 7.1. We understand that disagreements or misunderstandings may occasionally arise. In such cases, we encourage calm and respectful dialogue to resolve issues constructively.
- 7.2. Concerns should first be raised with the relevant class teacher or Phase Assistant Headteacher.
- 7.3. If unresolved, parents may escalate concerns through the school's Complaints Policy.
- 7.4. The school is committed to working collaboratively with families to ensure positive outcomes for all learners.

8. Supporting positive relationships

- 8.1. Beatrice Tate School is committed to resolving issues swiftly and respectfully. Parents are encouraged to follow the school's Complaints Policy if they wish to raise concerns formally.
- 8.2. We are also committed to supporting positive engagement through:
 - Open communication channels with class teams and Phase leaders
 - Opportunities for collaborative review meetings
 - Access to guidance from the Tower Hamlets SEND Information, Advice and Support Service (SENDIASS)

9. Monitoring and review

- 9.1. This policy will be reviewed every 2 years by the Headteacher and Governing Body to ensure it remains consistent with statutory guidance, Tower Hamlets Local Authority expectations, and the school's values.

10. Links with other policies

- 10.1. This Parent Code of Conduct should be read alongside the following school policies, which set out related expectations and procedures:
 - Complaints Policy
 - Safeguarding and Child Protection Policy
 - Behaviour Support Policy
 - Staff Code of Conduct
 - Dignity at Work Policy
 - Online Safety Policy
 - Health and Safety Policy
 - Anti-Bullying Policy
 - Equalities Policy
 - Home–School Agreement