



beatrice tate school

Policy status	Statutory
Adopted	19 th May 2025
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Safeguarding Statement

At Beatrice Tate School we respect and value all children and young people and are committed to providing a caring, friendly and safe environment for all our students so they can learn, in a relaxed and secure atmosphere. We believe every student should be able to participate in all school activities in an enjoyable and safe environment and be protected from harm. This is the responsibility of every adult employed by, or invited to deliver services at Beatrice Tate School. We recognise our responsibility to safeguard all who access school and promote the welfare of all our learners by protecting them from physical, sexual and emotional abuse, neglect and bullying.

Version Control

Version	Date	Author	Description of change
May 2023	15.05.23	WH	New policy
May 2024	13.05.24	WH	Reviewed; updated Section 2. Legislation and guidance
May 2025	19.05.25	WH	Reviewed; no changes

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1. Aims

This policy aims to ensure that:

- Suitable education is arranged for all learners on roll who cannot attend school due to health needs
- Students, staff and parents understand what the school is responsible for when this education is being provided by the local authority

2. Legislation and guidance

This policy is based on the following legislation:

- [The Education Act 1996](#)
- [The Education \(Pupil Registration\) \(England\) Regulations 2006](#)

It is also based on the following statutory guidance from the Department for Education (DfE):

- [Alternative provision](#)
- [Arranging education for children who cannot attend school because of health needs](#)

It is also based on guidance provided by the London Borough of Tower Hamlets.

3. Definitions

Learners who are unable to attend school as a result of their medical needs may include those with:

- Physical health issues
- Physical injuries
- Mental health issues, including anxiety
- Emotional difficulties or school refusal
- Progressive or deteriorating conditions
- Terminal illnesses
- Chronic illnesses

4. Responsibilities of the school

Beatrice Tate School aims to ensure that those students who are unable to attend school due to medical needs, and who would not receive suitable education without such provision, continue to have access to as much education as their medical condition allows, to enable them to make as much progress as possible.

Due to the nature of their health needs, some students may be admitted to hospital or placed in alternative forms of education provision. We recognise that, whenever possible, students should receive their education within their school and the aim of the provision will be to reintegrate students back into school as soon as they are able.

We understand that we have a continuing role in a student's education whilst they are not in school and will work with the LA, healthcare partners and families to ensure that all learners with medical needs receive the right level of support to enable them to maintain links with their education.

4.1. School arrangements

Initially, the school will attempt to make arrangements to deliver suitable education for learners with health needs who cannot attend school.

Accordingly, Beatrice Tate School will:

- Provide such education as soon as it is clear that a student will be away from school for 15 or more consecutive days.
- Liaise with parents or guardians and the appropriate medical and other professionals to ensure minimal delay in arranging appropriate provision for the student.

- Wherever possible, address the provision as outlined in the student's Education, Health and Care Plan (EHCP) by developing an Outreach Support Plan, detailing the agreed outcomes, provision, type and frequency of support, as well as arrangements for reintegration back into school.
- Ensure the education students receive is of good quality, allowing them to reintegrate successfully back into school as soon as possible.
- Plan for consistent provision during and after the period of education outside the school, allowing the student to access the same curriculum and materials that they would have used in school as far as possible.
- Enable the student to stay in touch with school life (e.g. through newsletters, emails, invitations to school events or internet links to lessons from their school).
- Ensure appropriate and realistic reintegration plans for each student to return to school.
- Review the provision offered regularly to ensure that it continues to be appropriate for the learner and that it is providing suitable education.

The Assistant Headteacher (Outreach) in liaison with the Deputy Headteacher will be responsible for making these arrangements.

4.2. Local Authority arrangements

If the school is unable to make suitable arrangements, the London Borough of Tower Hamlets will become responsible for arranging suitable education for these students.

Accordingly, the Local Authority will:

- Liaise with parents or guardians and the appropriate medical and other professionals to ensure minimal delay in arranging appropriate provision for the student.
- Wherever possible, address the provision as outlined in the student's Education, Health and Care Plan (EHCP) by developing a plan detailing the agreed outcomes, provision, type and frequency of support.
- Ensure the education students receive is of good quality, allowing them to reintegrate successfully back into school as soon as possible.
- Review the provision offered regularly to ensure that it continues to be appropriate for the learner and that it is providing suitable education.
- Have a named officer responsible for the education of learners with additional health needs and ensure parents know who this is.
- Have a written, publicly accessible policy statement on their arrangements to comply with their legal duty towards children and young people with additional health needs.

In cases where the Local Authority makes arrangements, the school will:

- Work constructively with the local authority, providers, relevant agencies and parents to ensure the best outcomes for the student
- Share information with the local authority and relevant health services as required
- Help make sure that the provision offered to the student is as effective as possible and that the learner can be reintegrated back into school successfully
- When reintegration is anticipated, work with the local authority to:
 - Plan for consistent provision during and after the period of education outside the school, allowing the student to access the same curriculum and materials that they would have used in school as far as possible
 - Enable the student to stay in touch with school life (e.g. through newsletters, emails, invitations to school events or internet links to lessons from their school)
 - Create individually tailored reintegration plans for each student returning to school
 - Consider whether any reasonable adjustments need to be made

5. Roles and responsibilities

5.1. The Governing Body and Headteacher are responsible for:

- Ensuring arrangements for students who cannot attend school as a result of their medical needs are in place and are effectively implemented.
- Ensuring the termly review of the arrangements made for students who cannot attend school due to their medical needs.
- Ensuring the roles and responsibilities of those involved in the arrangements to support the needs of students are clear and understood by all.
- Ensuring robust systems are in place for dealing with health emergencies and critical incidents, for both on- and off-site activities.
- Ensuring staff with responsibility for supporting students with health needs are appropriately trained.
- Appointing a named member of staff who is responsible for students with healthcare needs and liaises with parents, students, the LA, key workers and others involved in the student's care.
- Providing teachers who support students with health needs with suitable information relating to a student's health condition and the possible effect the condition and/or medication taken has on the student.
- Notifying the LA when a student is likely to be away from the school for a significant period of time due to their health needs.

5.2. The Assistant Headteacher (Outreach) is responsible for:

- Making arrangements for learners who are unable to attend school because of health needs.
- Actively monitoring student progress and reintegration into school.
- Supplying other education providers with information about the learner's capabilities, progress and outcomes.
- Liaising with the Headteacher, Deputy Headteacher, Teachers, Tutors and parents or guardians to determine students' programmes of study whilst they are absent from school.

5.3. Teachers/Tutors and Support Staff are responsible for:

- Developing and delivering lessons and activities in a way that allows those with health needs to participate fully in their learning
- Understanding their role in supporting students with health needs and ensuring they follow all school policies and procedures
- Ensuring they are aware of the needs of their students through the appropriate and lawful sharing of the individual student's health needs.
- Ensuring they are aware of the signs, symptoms and triggers of common life-threatening medical conditions and know what to do in an emergency.
- The Home School Liaison will continue to provide a link between the school and parents or guardians.

6. Monitoring arrangements

This policy will be reviewed annually by the Headteacher or the Deputy Headteacher.

At every review, it will be approved by the full Governing Body.

7. Links to other policies

This policy links to the following policies:

- Accessibility plan
- Supporting students with medical conditions
- Attendance
- SEND