



Policy status	Non-statutory
Reviewed	24 <sup>th</sup> March 2025
Next review date	March 2027

## Safeguarding Statement

At Beatrice Tate School we respect and value all children and young people and are committed to providing a caring, friendly and safe environment for all our students so they can learn, in a relaxed and secure atmosphere. We believe every student should be able to participate in all school activities in an enjoyable and safe environment and be protected from harm. This is the responsibility of every adult employed by, or invited to deliver services at Beatrice Tate School. We recognise our responsibility to safeguard all who access school and promote the welfare of all our learners by protecting them from physical, sexual and emotional abuse, neglect and bullying.

# Use of Artificial Intelligence (AI) Policy

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Version	Date	Author	Description of change
<b>March 2025</b>	24.03.25	WH	New Policy

## 1. Introduction

Beatrice Tate School is committed to using Artificial Intelligence (AI) to enhance the educational experiences of students where necessary. AI has the potential to improve accessibility, support communication and reduce barriers to learning while ensuring student safety, dignity and well-being.

This policy sets out how AI will be used responsibly within the school, ensuring it aligns with our safeguarding responsibilities, inclusivity and person-centred approach.

## 2. Objectives

**Enhance communication:** Use AI to support augmentative and alternative communication (AAC) tools, helping non-verbal students express themselves.

**Improve accessibility:** Leverage AI-powered assistive technologies to support students with sensory, mobility or cognitive challenges.

**Support staff work-flow:** Use AI to reduce administrative burdens, allowing more time for personalised interaction with students.

**Ensure ethical use:** Implement AI responsibly, prioritising student safety, privacy and the elimination of bias.

**Promote transparency:** Engage staff, parents and guardians in discussions on AI use to maintain trust and understanding.

## 3. AI in Teaching, Learning and Communication

**Assistive technologies:** AI-driven AAC tools, speech-to-text software and symbol-based communication aids will be used to enhance student interaction.

**Personalised learning support:** AI tools may be used to adapt learning materials to individual student needs, including sensory-friendly content and simplified language processing.

**Multi-sensory engagement:** AI can support the development of interactive experiences using sound, visuals and touch-responsive tools to enhance engagement for students with PMLD and SLD.

**Routine and predictability:** AI-powered scheduling tools can help students navigate daily routines by providing visual and auditory cues.

## 4. Legislative and Regulatory Frameworks

This policy aligns with the following legislation and regulatory guidance:

- **General Data Protection Regulation (GDPR) (UK GDPR) (2018)** – Governs data protection and privacy for individuals.
- **Data Protection Act 2018** – Provides a legal framework for data protection in the UK, ensuring compliance with GDPR.

- **Equality Act 2010** – Protects individuals from discrimination, ensuring AI tools are inclusive and accessible.
- **Children and Families Act 2014** – Emphasises the need for inclusive education and appropriate support for students with SEND.
- **Keeping Children Safe in Education (KCSIE)** (DfE, latest edition) – Provides statutory guidance on safeguarding, including considerations for technology use.
- **ICO Guidance on AI and Data Protection** – Provides best practices for ensuring AI systems comply with data protection principles.

## 5. Data Protection and Privacy

Beatrice Tate School is committed to ensuring AI use complies with all relevant data protection laws, safeguarding student privacy and security.

**Lawful Processing:** AI tools will only be used where there is a lawful basis for processing personal data, in line with GDPR and the Data Protection Act 2018.

**Data Minimisation:** Staff will ensure that only the necessary data is processed by AI systems. Personal or sensitive student data will not be entered into open AI platforms.

**Informed Consent:** Where AI applications process identifiable data, consent will be sought from parents and guardians in line with school policies.

**Transparency:** Staff, parents and guardians will be informed about AI systems that process student data. AI use will be reflected in the school's privacy notice.

**Security Measures:** AI systems used by the school will be assessed for compliance with cybersecurity standards to prevent data breaches.

**Human Oversight:** Decisions affecting students will not be made solely by AI. Staff will retain oversight and accountability for AI-assisted decisions.

## 6. Ethical Considerations

**Bias and fairness:** AI tools will be reviewed to ensure they are accessible, fair and do not disadvantage students with disabilities.

**Accountability:** AI-generated content will be reviewed by staff to ensure appropriateness.

**Student well-being:** AI will be used to support—not replace—human interaction, maintaining strong relationships between students and staff.

## 7. Staff Training and Support

**Professional Development:** Staff will receive training on using AI-powered assistive technologies effectively.

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**Guidance:** Clear protocols will be provided on AI use, including best practices for accessibility.

## 8. Student Use of AI

**Supervised Access:** AI tools if necessary will be used under staff supervision to ensure student safety.

**Encouraging Independence:** AI-based tools will be selected to support self-expression and autonomy.

**Safeguarding Measures:** AI will not be used for student assessment without clear oversight and ethical considerations.

## 9. Collaboration with Stakeholders

**Parental Engagement:** Parents and guardians will be involved in discussions on AI applications relevant to their child's needs.

**Community Partnerships:** The school will collaborate with AI developers, assistive technology specialists and educational bodies to enhance AI accessibility.

**Regulatory Compliance:** The school will follow government guidance on AI use in education.

## 10. Monitoring and Review

**Continuous Review:** AI tools will be regularly assessed for their impact on student learning and well-being.

**Feedback:** Staff, parents and guardians will be invited to provide feedback on AI use.

**Policy Updates:** This policy will be reviewed at least every two years or when necessary to ensure it remains aligned with technological advancements and best practices in SEND education.

## 11. Links to other policies

This policy is linked to our:

- Child Protection Policy
- E-Safety Policy
- Data Protection Policies
- Equality / inclusion policy