



beatrice tate school

| Policy status | Statutory |
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| Adopted | 5th December 2022 |
| Review date | December 2023 |

Safeguarding Statement

At Beatrice Tate School we respect and value all children and are committed to providing a caring, friendly and safe environment for all our students so they can learn, in a relaxed and secure atmosphere. We believe every pupil should be able to participate in all school activities in an enjoyable and safe environment and be protected from harm. This is the responsibility of every adult employed by, or invited to deliver services at Beatrice Tate School. We recognise our responsibility to safeguard all who access school and promote the welfare of all our learners by protecting them from physical, sexual and emotional abuse, neglect and bullying.

The Governing Body takes a strategic role, acts as a critical friend to the school and is accountable for its decisions. It should set aims and objectives and review, agree and monitor policies, targets and priorities. Governing Body meetings will be open to the public with Minutes available except for matters considered confidential.

In the event of a tied vote the Chair or Acting Chair/Vice Chair will have a second or casting vote.

The Governing Body will:

- Hold at least 6 meetings per year
- Appoint or remove the clerk
- Elect a Chair and Vice Chair
- Advise all parents of any Parent Governor vacancies, all staff of Staff Governor vacancies and to appoint Co-opted Governors
- Set dates of meetings for the year ahead
- Receive Headteacher reports
- Review and monitor national test results
- Review the level of exclusions
- Monitor attendance of students/staff/governors
- Monitor accidents/incidents involving students/staff/governors/visitors
- Review, adopt and monitor a Freedom of Information Policy
- Set student performance targets
- If required, consider the suspension of a Governor
- Provide induction for new governors
- Encourage governors to visit school and to review, adopt and monitor a governors' visit policy and feedback procedure
- Review, adopt and monitor the procedures for dealing with complaints from parents/carers
- Review, approve and monitor the School Improvement Plan
- Annually review and approve the School Health and Safety Policy
- Monitor the implementation of the school's health and safety arrangements
- Ensure at least 2 governors are appointed to complete the Headteacher's Performance Management.
- Maintain and update annually a file of pecuniary interest declarations
- Review, adopt and monitor a governors' expenses policy and curriculum policy
- Review annually the delegation of functions and committee structure
- Organise support and training for governors
- To receive a regular report on Safeguarding
- To receive a regular report on Community Cohesion
- Ensure compliance with the GDPR

The Governing Body has a strategic role in the financial management of schools and its key responsibilities include:

- Approval of Annual Budget
- Termly review of the school's financial position
- Authorisation of the 3 year financial plan
- Setting financial priorities through the School Development Plan
- Authorisation of Statement of Internal Control
- Appointment and salary of Head Teacher
- Determination of the staff complement and pay policy for the school
- Authorisation of Terms of Reference for all committees
- Authorisation of non-budgeted expenditure and virements
- To approve financial regulations and procedures on an annual basis.

- Act as a critical friend to the school on all financial matters

The Governing Body will not delegate any functions relating to: the constitution of the Governing Body (unless otherwise provided by the Constitution Regulations), the appointment or removal of the Chair and Vice-Chair, the appointment of the Clerk, the suspension of governors, the delegation of functions and the establishment of committees.